



Lehigh and Northampton Transportation Authority
1060 Lehigh Street, Allentown, PA 18103
Phone: 610-435-4517

LANTA Board of Directors Meeting Minutes

July 10, 2018

Moravian Meeting Room, Hotel Bethlehem, 437 Main Street, Bethlehem, PA

Members Attending: Cordelia Miller – Chair of the Authority; Fred Williams – Treasurer; Becky Bradley – Secretary; Peter Schweyer; Michelle Griffin-Young; Kim Schaffer; Matt Malozi; Iris Linares; Dawn Ferrante Hart; and Kevin Lynn.

Members Attending by Teleconference: None.

Members Absent: Holly Edinger.

Staff/Contractors Attending: O. O’Neil, B. Cotter, R. Flyte, J. Ozoa, T. Williams - LANTA Staff; K. Herman - Solicitor.

Public Attending: Sarah Cassi

1. Call to Order

The meeting was called to order at 11:32 a.m. by Cordelia Miller, Chair of the Authority.

2. Report of the Chair

As part of the Report of the Chair, Ms. Miller expressed her gratitude for the opportunity to serve as Board Chair over the past two years and thanked her fellow Board members and staff for their support and efforts.

Ms. Miller then concluded the Report of the Chair.

3. Courtesy of the Floor

Nothing was offered during Courtesy of the Floor.

4. Approval of the Minutes

The minutes of the June 12, 2018 Board of Directors meeting were approved on a motion made by Mr. Schweyer and seconded by Ms. Linares.

5. Procurements

- A. Contract Award – Bus Wash for Allentown Service Lane Building - Staff presented an award recommendation for the purchase and installation of a bus wash to be installed in the new service lane building on the Allentown garage property. The summary is attached. Staff explained that the purchase contract would be finalized after final review by Pennoni Associates, the service lane building project engineer, regarding the compatibility of the proposed product with the building design.

On a motion made by Ms. Bradley and seconded by Ms. Griffin-Young, the Board voted to approve the award of a contract for the purchase and installation of a bus wash in the new Allentown service lane building, pending final review by project engineers, to N/S Corporation of Chagrin Falls, OH.

6. Actions

- A. Approval – Bus & Bus Facilities Grant Submission - Mr. Cotter explained that staff was preparing an application to the Federal Transit Administration’s FFY 2018 Bus and Bus Facilities Grant Program, which is a competitive grant program. Mr. Cotter noted that LANTA plans to submit an application seeking federal funding for 80% funding share of four (4) CNG powered buses for the purposes of fleet replacement. Matching funds would be provided through PennDOT capital grants. The details of the grant submission are summarized in the attached submission letter.

On a motion made by Mr. Williams, and seconded by Ms. Bradley, the Board vote to approve the submission to the FFY 2018 Bus and Bus Facilities Grant Program as presented.

7. Report of the Committees

None

8. Other Items

No other business was brought before the Board.

9. Election of Officers FY 2019

Ms. Miller noted that at the June 12, 2018 LANTA Board of Directors meeting, the Board Officers Nominating Committee presented the following slate of officers for the fiscal year 2018 - 2019.

Chair – Holly Edinger

Vice Chair – Kim Schaffer

Secretary – Matthew Malozi

Treasurer – Fred Williams

Ms. Miller called for any additional nominations from the floor. Hearing none, Ms. Miller called for a motion to elect the officers as set forth by the Nominating Committee.

On a motion made by Ms. Griffin-Young, and seconded by Ms. Linares, the Board voted to elect the officers for fiscal year 2018-2019 as set forth by the Nominating Committee.

10. Adjournment

There being no further business, the meeting adjourned at 11:42 a.m.

July 6, 2018

2018 Bus Wash Acquisition Summary

The Request For Proposal for acquisition and installation of a new bus wash system that will be part of the new Service Lane Building was solicited via the PennBid Program. Twenty-eight (28) companies accessed the program to obtain the RFP, four (4) were from firms that supply bus washes. Three (3) completed RFP's were received.

Overview

The RFP was for the acquisition and installation of a new bus wash in the new Service Lane Building. The current bus wash, located in the existing service port was installed in 2001 and has a useful life of 10 years.

Submission Pricing

Submitted by:	Pricing (including Installation and recycling system)
N/S Corporation, Chagrin Falls, OH	\$ 178,292.00
Westmatic Corporation, Buffalo, NY	\$ 216,515.00
Alan Tye Associates, Fairfax, VA	\$ 276,536.57

A review of the N/S Corporation shows that they have been supplying vehicle wash systems since 1961 with SEPTA (Philadelphia) and NYCTA (New York City) as being users of their systems for many years.

The submitted costs are under the project budget and N/S's proposal outline appears to meet the specifications described in the Request for Proposal (RFP). Pennoni Associates, LANTA's Engineer and Designer for the Service Lane Building project, along with the Mechanical, Electrical, and Plumbing engineering team, is currently reviewing, and verifying the bus wash components as well as the equipment foot-print, plumbing and electrical needs conform to the design on the Service Lane Building layout. Preliminary initial reviews show that the N/S bus wash system proposed is similar to the original Service Lane Building Design.

After the Notice to Proceed is given, the anticipated delivery and installation of the bus wash is 90- 120 days. This timeframe fits into the construction schedule of the Service Lane Building.

Recommendation

It is recommended that pending the final review from LANTA's Engineer, Pennoni Associates, the award to furnish and install the new bus wash for the Service Lane Building in Allentown be awarded to N/S Corporation of Chagrin Falls, Ohio.

Randy Flyte



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July 10, 2018

Mark G. Bathrick
Federal Transit Administration
Office of Program Management
1200 New Jersey Avenue SE
Washington, DC 20590

Re: LANTA, FFY2018 Buses and Bus Facilities Infrastructure Investment Program

Dear Mr. Bathrick:

This letter is to attest our support for the Lehigh and Northampton Transportation Authority's (LANTA) request for a FFY2018 Buses and Bus Facilities Infrastructure Investment Program grant.

This project will allow LANTA to replace diesel buses that have surpassed their useful life in both years and miles. The diesel vehicles were put into revenue service in 2003 and will be replaced with modern compressed natural gas (CNG) buses. CNG buses will provide a 53% fuel efficiency gain over standard diesel buses that will be replaced.

Increasing the amount of CNG buses through the Lehigh Valley will emit less exhaust, be quieter operating vehicles and more efficiently operate by saving on fuel.

The addition of these CNG buses will be consistent with regional priorities, namely the Authority's *Moving LANTA Forward* twelve-year strategic vision for public transportation in the Lehigh Valley, the Lehigh Valley Transportation Study (LVTS) Metropolitan Planning Organization's Long Range Transportation Plan, and the Lehigh Valley Planning Commission's *Comprehensive Plan – The Lehigh Valley 2030* which establishes priorities to reduce congestion, manage suburban growth, link land use and transportation decisions, revitalize urban centers and preserve agricultural land.

Your consideration and support for this request is appreciated. If you have any questions, please contact Owen O'Neil, Executive Director at 610-435-4052.

Sincerely,

Matthew B. Malozi, Secretary